



SMALL CLAIMS MOTION

CASE NO. _____

PLAINTIFF

ADDRESS

CITY, STATE, ZIP CODE

PHONE NO.

VS.

DEFENDANT

ADDRESS

CITY, STATE, ZIP CODE

PHONE NO.

MOTION for _____

I hereby certify that a true copy of the foregoing was sent to all entitled parties by: Regular U.S. Mail, Certified Mail, Personal Service or Certificate of Mail (PLEASE CHECK ONE) on:

DATE: _____ SIGNATURE: _____

BY: _____ DATE: _____

1. Generally, refer to Ohio Civil Rule
2. If the opposing party is represented by an attorney who has filed an appearance, service of this Motion **must** be made on the attorney, as well as the opposing party.